

Natural Gas Transportation Services Guide

Thank you for your interest in becoming a transportation services customer. To assist with the transition, here's a step-by-step guide to help you start the process.

1 Determine if you qualify to be a transportation services customer

Minimum: Annual use of at least 800 Mcf at a single location during the last 12 billing periods

To determine your annual usage, combine the usage from your contiguous natural gas meters from the last 12 months of recent gas bills or you can email bdevelop@kansasgasservice.com to determine if your account qualifies. Please include the following information in your email:

- Contact name
- Contact phone number
- KGS account number

2 Compare and select a third-party natural gas supplier

For a list of third-party natural gas suppliers, [click here](#) or reach out to bdevelop@kansasgasservice.com

Each third-party natural gas supplier will ask to see your natural gas usage requirements by month, so they can prepare a quote for your business. Third-party natural gas suppliers offer a variety of pricing packages to supply your natural gas needs. You may be offered an index (floating) price or a fixed price agreement for different time periods.

Your third-party natural gas supplier will provide daily deliveries to the local Kansas Gas Service town border station. At the end of each month, Kansas Gas Service balances your account by calculating the difference between these deliveries and your actual consumption. Small imbalances are corrected in the next month. Large imbalances can result in a cash-out charge or credit. Your third-party natural gas supplier usually provides aggregation and these cash-out charges will be billed to the third-party natural gas supplier. If you have any questions regarding imbalances or aggregation, be sure to ask your third-party natural gas supplier and get it addressed in your contract.

Kansas Gas Service may issue an Operational Flow Order (OFO) or Period of Curtailment (POC), if operational conditions warrant. This requires receipts and deliveries of natural gas to be in balance daily to avoid penalties. Smaller volume natural gas meters that do not yet have Electronic Flow Measurement (EFM) devices installed are assigned a predetermined delivery amount (Required Daily Quantity or RDQ) for a peak day. Kansas Gas Service's EFM rider was revised effective Jan. 1, 2024, requiring EFM on all transportation meters except irrigators and public schools K-12 using less than 3,000 Mcf annually. Transport meters without EFM will continue to be assigned RDQs until an EFM device is installed. Your third-party natural gas supplier should provide further information on RDQs and how to balance deliveries to avoid penalties during an OFO or POC.

3 Determine which Kansas Gas Service rate is the most beneficial based on your historical natural gas usage.

Available in all communities:

- More than 800 Mcf in 12 months: Small Transportation Service (STk [k-system] or STt [t-system])
- More than 1,500 Mcf in a single month: Large Volume Transportation Service (LVTK [k-system] or LVTt [t-system])

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4 Calculate your total transportation costs

To calculate your total transportation costs and determine your estimated savings, you will need to include:

- Kansas Gas Service transportation charges (including all applicable adjustments and taxes)
- Estimated third-party natural gas supplier costs (natural gas costs, plus any other adjustments or fees)
- EFM metering costs, if applicable

5 Complete a Transportation Affidavit and execute an agreement with your third-party natural gas supplier.

Contract period length and other minimum requirements may vary.

Please fill out the Transportation Affidavit and email it to bdevelop@kansasgasservice.com. If you would like to start transportation service effective the 1st of the following month, please submit your transportation affidavit by the 1st of the prior month.

6 Your third-party natural gas supplier will submit your natural gas transportation request and a Kansas Gas Service representative will contact you to verify your information.

Kansas Gas Service will work with your third-party natural gas supplier to move your account to transportation services as soon as possible.

Please reference Section 10 and 11 of the Kansas Gas Service General Terms and Conditions for specific rules and requirements related to natural gas transportation services.

If you have any questions, please contact:
bdevelop@kansasgasservice.com